

## **Nicole Ortiz**

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### **OBJECTIVE**

I am seeking a position that allows me to apply my strong analytical and problem-solving skills and my passion for continuous learning. I am eager to use my skills in teamwork and communication and gain valuable experience while contributing.

### **EDUCATION**

#### **Century High School (Class of 2025)**

1401 S Grand Ave, Santa Ana, CA 92705

Graduated Century High with a weighted GPA of 4.7. I have been enrolled in honor and AP classes. I am a Nicholas Academic Center (NAC) alumni. I was involved in the Academic Talent Search Program (TRIO) and enrolled in the Early College Program.

#### **Santa Ana College (Class of 2025)**

1503 W 17th St, Santa Ana, CA 92706

I have attended SAC since my freshman year of high school. I completed various dual enrollment courses and graduated with honors. I received my associate's degree in liberal arts by the end of my senior year.

#### **Cal State Long Beach (CSULB)**

1250 Bellflower Blvd, Long Beach, CA 90840

Freshman at Cal State Long Beach, where I am looking forward to pursuing a Bachelor in Science and major in nursing by 2029.

### **VOLUNTEER EXPERIENCE**

French Park Care Center, 600 E Washington Ave

*Summer 2024 – August 2024*

Familiarized myself in the medical records department, as a volunteer assisting nurses and physicians to ensure all files were documented. I sorted audits, made charts for admitted patients, scanned, and copied records. This opportunity allowed me to gain some experience in the medical field and a perspective into what I want to pursue for my future.

### **SKILLS**

- Effective verbal communication skills
- Capable of working in a team-based setting with a focus on safety and efficiency
- Detail oriented and able to adapt
- Ability to prioritize tasks and meet production standards
- Problem-solving skills

### **AWARDS**

- Principal's Honor Roll

- Perfect Attendance
- R.O.S.E.S Award
- Student of the Month
- Certificate of Competencies
- The State Seal of Biliteracy

### **RECOGNITIONS**

- United States Congress - House of Representatives Recognition: SAUSD Top 100 Senior
- California State Assembly: SAUSD Top 100 Senior
- California State Senate: Completing High School Education
- City of Santa Ana Recognition: Successfully Completing the Early College Program
- County of Orange Recognition: Completing High School Education